**DRAFT**

**Minutes for Board Meeting August 22, 2023**

Called to Order, 9:07 am by Diane Bowman.

**ROLL CALL:**

Present: Diane Bowman

 Robert Surryhne

 Christopher Ruedy

 Cheryl Brennan

 Bill Prevette

Guests: None

**Approval of Minutes for the Meeting held July 25, 2023.**

Bob motioned that we approve the minutes for the board Meeting held July 25, 2023, as presented. Bill seconded and the motion carried.

**Projects:**

**Pedestrian Bridge:**

1. Chris updated the board that he has been unable to contact Kevin Derby of SWCA to find out the costs and process to get a new California Fish and Wildlife Permit. He did reach out to Robert Hosea to continue to determine the necessary steps and cost. Chris will register an account electronically to submit EPIM.
2. Jim Graham confirmed the Active Transport Program grant cycle of 7 and 8 for the project. Application for technical assistance is due August 31, 2023. Project would then be one to two years out depending upon which cycle was granted. Chris will find out if we need a sponsor to obtain the grant.

**Secretary Report**

*The board has acquired a new* ***secretary, Tiffany Jones-Burson****.*

Diane, Bob, and Bill filled out Candidacy paperwork to continue as a GCSD Board member. Cheryl will not be continuing on as a Board member past December 5, 2023. There will be one open position for the Board to fill.

Chris will work on two videos: one depicting the activity of the GCSD Board to raise resident awareness, and one to advertise for the Mohawk Resource Center.

**VENDOR CLAIMS:**

Mohawk Resource Center – *return of monies deposited on their behalf*  $11,989.25

Payroll for Holly Johnson – 71 hours $ 1,273.50

Lost Sierra Chamber of Commerce Membership $ 175.00

Diane and Bob are currently working on updating the budget and reconciliation documents. Bob has updated the Strategic Planning Dashboard.

Tiffany contacted Blair Boden of Boden, Klein and Sneesby to determine cost and required documents for upcoming Audit. Audit to cover years 2020-2023. Engagement Letter received stated the cost would not exceed $10,000. Audit would take place in 2 to 3 months. Chris motioned to engage Boden, Klein and Sneesby for Audit. Diane seconded. Motion carried and engagement letter was signed and emailed to Blair Boden.

**NEW BUSINESS:**

Hazardous Fuels Assessment. Diane contacted Danielle Bradfield to determine the costs and process of an assessment and obtained a Draft form of an assessment from her for Graeagle Service District dated 2019. Danielle said that “much of what was listed in 2019 as meets desired condition no longer does due to the onset of so much mortality in the past few years”. Diane will continue to investigate.

**NEXT MEETING:**  September 22, 2023, at 9:00 a.m. at the Graeagle Picnic Grounds on Apache Trail.

**ADJOURNED:** Bob motioned the meeting be adjourned, Cheryl seconded and the motion carried. The meeting was adjourned at 10:39 am.

Minutes submitted by,

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Tiffany Jones-Burson – Board Secretary